

BUSINESS PROFESSIONALS DEDUCTIONS

Client: _____ ID# _____ Tax Year _____

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Miscellaneous

Business Cards

Clerical	
Computer Supplies	
Customer Lists	
Gifts	
Office Supplies	
Postage	
Photocopying	
Printing	
Repairs	
Shipping	
Stationery	
Other	
Other	
Total	\$0.00

Dues

E & O Insurance	
Legal & Professional	
Licenses	
Memberships	
Publications	
Seminars	
Continuing Ed	
Resumes	

	Telephone	
Long Distance		
Faxes		
Pay phone		
Cellular		
2nd Line		
Beeper/Pager		
Answering Service		
Other		
Other		
Total		\$0.00
Attache Case	Equipment	
Calculator		
Camera		
Desk		
Chair		
Filing Cabinet		
Cell Phone		
Software		
Tape Recorder		
Telephone		
Other		
Other		
Total		

Other _____	
Other _____	
Total	

Other Inform

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